Format for the Report to be submitted by the IPSAT Grantees

The following information should be included when submitting the report on the programme funded through IPSAT grant scheme.

The report

- Document type: MS Word
- Font: Times New Roman
- Font Size : 12
- Illustrations and Graphics: maximum six
- Number of pages: Maximum 10 pages
- Cover and title page

Contents:

- Acknowledgement (Type of support received from NSF)
- Table of contents
- Introduction: (approximately 350 words)
  Title of the programme/ conference/ workshop/ research project
  Venue, Duration
  International collaborator and a brief account on his/ her contribution to the programme,
  Other participants

Purpose/Objectives of the programme:

Project summery:

- Brief account of the activities carried out under the programme (350-700 words)

Outputs/ Outcomes:

- Briefly explain what you have gained from the programme including new knowledge acquired, new techniques learnt (approximately 350 words)

- Briefly explain how the programme has benefited you as an individual, the institution and the country

Future directions

- Planned applications /dissemination of knowledge / initiation of new projects/ collaborative programmes with tentative dates (approximately 350 words)

- Feedback for the NSF contribution and suggestions for improvements (approximately 150 words)

Annex
  Relevant documents (if any)