

Research Equipment Grants

Programme Procedure

- Applicants for the Research Equipment Grant must be citizens and residing in Sri Lanka and registered with the STMIS database of the NSF.
- The laboratory where the equipment is intended to be located must be registered in the National Instrument Database (NID). Priority will be given to applicants who have been registered with the NID for a minimum period of one year.
- Applications that adhere to the NSF guidelines and meet the selection criteria outlined below will be considered for further processing
 - The scheme will support the acquisition of equipment valued at Rs. 1 million or more, exclusive of taxes.
 - Maximum funding limit per research equipment is Rs. 5 million. (Excluding taxes)
 - Application should be submitted by the **Dean of the Faculty or the Head of the Research Institution**. The Dean of the Faculty should send the application through the Vice Chancellor of the University.
 - Priority will be given for applicants with an on-going NSF grant.
 - Priority will be given to multi-user research equipment.
 - A university/institute is eligible to receive research equipment grant/s of up to Rs. 5 million per call.
 - Matching contributions are allowed within this programme, and are required for any equipment request that exceed the maximum limit.
 - Any additional cost on the research equipment incurred due to unexpected price escalation should be borne by applicant's institute.
 - Completed application form(s), four (04) valid quotations from local suppliers or one (01) quotation from the manufacturer through his agent in Sri Lanka (if available), together with applicant's justification for the recommendation for selection of the requested equipment should be sent to the NSF.
- The scheduled applications are evaluated based on the current criteria and the applications that comply with the criteria are recommended for funding by the Committee on Research Equipment and Spare parts
- Recommendation of the Committee will be forwarded to the Board of Management for approval.
- Once the Board approval is granted the Award Letter and the Contractual Agreement are sent to the applicant.
- Once the Agreement is formalized, the NSF will send a copy of formalized agreement to the Grantee's Institution.
- The recipient institution will be:
 - required to process, finalize, and install the equipment within six (06) months from date of funds transfer.
 - required to follow government procurement procedure financial regulations as is being practiced currently.
 - required to submit a copy of the inventory page (which includes the folio number) and a copy of the Goods Received Note (GRN) to the NSF, with the certification by the Head of the Institution, within a month (01) from the date of the equipment being received by the Institution.
 - required to submit annual progress reports to the NSF up to three (03) years from the date of purchase, according to the NSF format
- In the event of non-compliance with this requirement, the Institution/ Faculty will not be eligible to receive grants under this scheme, for a period of five years from the date of award of this equipment grant.